

Addendum to Board Minutes dated 14 March 2024

Background

Following an internal audit by VisitScotland's appointed Internal Auditors into the governance arrangements surrounding VisitScotland's Strategic Change Programme, one of the findings looked at the Minutes of the Board and advised that the minutes should "articulate the key approval points".

This finding was presented to VisitScotland's Audit and Risk Committee on 27 June 2024. The Committee commented that they were of the view that the Board had been properly sighted, had received relevant information in relation to the requested approvals and that all necessary approvals had been given at the time. The view was that such approval had not been articulated clearly in the meeting minutes. The approval in question related to the phasing of the iCentre closure programme.

At its meeting on 25 July 2024, the VisitScotland Board agreed it had approved the phasing of the iCentre closure programme at the March meeting but that this had not been articulated in the minute of the meeting. The Board further agreed that an addendum was required to update the record of the VisitScotland Board meeting held on 14 March 2024.

Addendum

This addendum reflects that the VisitScotland Board has agreed to update the record regarding the approval relating to the iCentre closure programme given immediately following paragraph 25 in the VisitScotland Board Minutes from 14 March 2024.

The record is updated to reflect that on the 14 March 2014, the VisitScotland Board approved the phasing of the iCentre closure programme.

The Board confirms that the remainder of the minutes from the March meeting remain a true and accurate record of the meeting, subject to the approval above not being articulated in the original minute.

The original minute has already been published, so with the approval of the Board given on 24 October 2024, this addendum will also be published.