

25 October 2023

## **Request under The Freedom Of Information (Scotland) Act 2002**

Thank you for your Freedom of Information request dated 26 September 2023, in which you requested the following:

*Please disclose:*

- 1. Copies of all correspondence (emails, letters, minutes of meetings, minutes of calls and/or otherwise) mentioning the Dundee iCentre sent to and from Caroline Warburton.*

We sought a clarification around a timeframe the request should apply to and any particular topics that should be included, noting that there is an upper limit on the cost of a request (£600) beyond which an authority does not have to comply with. You responded with the following clarification dated 27 September 2023:

*Apologies about this - I meant to say for this request I am interested in the period between January and September this year.*

*In terms specific topics, I am interested in anything related to:*

- the license agreement with the V&A coming up for renewal*
- footfall to the centre*
- running costs*

We have considered your requests, and can respond as follows:

We instructed our IT department to conduct a search within the parameters outlined in your request and subsequent clarification. That search generated 4,263 items.

If we apply a conservative 2 minutes to read each item and consider whether it comes under the scope of the request, this would take 142.1 hours of staff time. Applying a £15 per hour rate, this works out at a cost of £2,131.50, which is well above the exemption limit.

Given that the limit for the £600 exemption as outlined under sections 9, 12 and 13 of the Freedom of Information (Scotland) Act 2002 has been exceeded, we have not provided the information requested.

You may wish to consider refining your request further and we will do what we can to assist in providing the information you seek within the scope of the legislation.

We hope this information is helpful to you. If, however, you are not satisfied with our response or the manner in which we have dealt with your application, you may in the first instance contact our

Chief Executive, Malcolm Roughead, whose contact details are set out below:

Mr Malcolm Roughead  
Chief Executive  
VisitScotland  
Ocean Point One  
94 Ocean Drive  
Edinburgh, EH6 6JH  
Telephone: 0131 472 2201  
Fax: 0131 472 2223  
E-mail: [malcolm.roughead@visitscotland.com](mailto:malcolm.roughead@visitscotland.com)

If you wish to request a review of your application under either the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004, your request should be submitted to us in writing, or another permanent format (for example e-mail or voice recording), and be received by us within 40 days of the date of this letter. Any request for a review should also set out, in as much detail as possible, the reasons why you are not satisfied with our response or the manner in which we have dealt with your application.

If you are still not satisfied with our handling of your application after we have responded to your request for a review, you have a right to apply to the Scottish Information Commissioner for a decision on whether we have dealt with your request in accordance with the Act.

The Scottish Information Commissioner may be contacted at:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews, Fife  
KY16 9DS  
Telephone: 01334 464610  
Fax: 01334 464611  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

You also have the right to appeal to the Court of Session in Scotland on a point of law concerning our response.